



Pimperne Primary School PTA meeting
Monday 15th May 2023
Meeting held at The Anvil Inn

Attendees: Jonathan Bowell - **JB**, Emma Lane (Chairperson) - **EL**, Carole Brannigan – **CB**, Jenny Penny – **JP**, Emily Vernon – **EV**, Sophie Tatham – **ST**

Apologies:, Amanda Dallison (Treasurer) – **AD**, Sarah Cloke – **SC**, Linzi White (Secretary) – **LW**

Review of previous minutes:

- Previous minutes were reviewed and closed out
- **Post meeting note:** *It is requested that everyone has read the previous meeting minutes before the meeting and therefore can propose acceptance of the minutes and get a second on this and close the previous minutes.*

Rolling minutes to note:

- **Action: Information, minutes and agendas to be added to Teams site - LW**
- **Action: Update calendar - LW**
- **Action: Diz to share license renewal dates with LW – LW to chase up**
- **Action: EL to push lottery and other online platforms quarterly**
- **Action: Need to find fireworks / laser supplier - find out who did Blandford School**
- **Action: EB to tap up Dominic Taversham – doing building works in Pimperne and fibre companies and Parish Council and any other sources – all sponsors would have advertising on posters - Friday 3rd Nov 2023 – no update**
- **Action: AD to check and confirm last year's £4,885 profit**
- **Action: Someone to create float tin record sheet and paper**
- **Action: JB to investigate contactless payment options**
- **Action: EB to contact Masons for donation**

Previous minutes review:

- **Money to school –**
Action: AD to confirm if music night money has been transferred
Action: FW to buy laptops
- Remove thank you for fireworks for agenda – too late to do anything officially now.
- Emily B – no current feedback on tapping people up.
- Emily V to contact Wessex internet.
- Cash process for all cash held in school to be as follows:
 - Fixed amount to be held in the money tin in the PTA locker £40 in coins.

- At start of event the float to be checked and sheet in tin to be initialled by person running the event
- At the end of the event the cash to be counted by two separate individuals, the agreed float amount to be replaced in the tin.
- Any takings to be handed to a member of the office staff or Miss Tatham to keep in the safe for collection by the treasurer to bank with slip of noting the event and takings.
- JB laminate above and make takings slip and get cash bags.
- Cash counter – over £100 – agreed too expensive.
- JB following up on cardless payment options

Proposer: EL

Second: JB

New agenda:

Fair feedback

- Raffle £1 per strip agreed – only write name on if people are leaving. Pens and table space.
- Cream teas – possibility some parents payments didn't go through but we think that was most likely
- to be user issues. One may have been missed for the list.
- Using the KS1 playground was a good last minute plan, having that plan in advance would have
- made it more comfortable.
- Scones were difficult to organise – good for that event but probably not to be done again.
- Sophie to wash mugs.
- Look at mugs to replace blue 100 white – stacking?. JB

Ice Cream Fridays

- Ice cream £31+ on PTA committee Friday
- EL to stock freezer

Fathers day shop.

- Monday and Tuesday before fathers day. Amanda can help Monday. 12 th 13 th June.
- Some left over stock. Coronation bags to be taken back to store and returned or exchanged for
- fathers day items.

Sports day

- Raffle – sports day. Caroline – done some of Blandford shops. Emma has begun emailing and is

- noting all that she has contacted.
- Food – burger van CB to contact and arrange. No Vegie option at burger van. PTA to do drinks, and
- Pizza. JB to do get licence.
- Raffle tickets. JB to order

Fireworks

- Rest year 2023. Book for 2024.

AOB

Gazzebos not to be replaced.

PC and tablets now at school.

Next meeting - 12th June