



**Pimperne Primary School PTA meeting
Monday 13th March 2023
Meeting held at The Anvil Inn**

Attendees: Jonathan Bowell - **JB**, Emma Lane (Chairperson) - **EL**, Carole Brannigan – **CB**, Linzi White (Secretary) – **LW**, Jenny Penny – **JP**

Apologies:, Amanda Dallison (Treasurer) – **AD**, Sarah Cloke – **SC**, Emily Vernon – **EV**, Sophie Tatham – **ST**, Emily Bray – **EB**

Review of previous minutes:

- Previous minutes were reviewed and closed out
- **Post meeting note:** *It is requested that everyone has read the previous meeting minutes before the meeting and therefore can propose acceptance of the minutes and get a second on this and close the previous minutes.*

Rolling minutes to note:

- **Action: Information, minutes and agendas to be added to Teams site - LW**
- **Action: Update calendar - LW**
- **Action: Diz to share license renewal dates with LW – LW to chase up**
- **Action: EL to push lottery and other online platforms quarterly**
- **Action: Need to find fireworks / laser supplier - find out who did Blandford School**
- **Action: Officially thank those from previous**
- **Action: EB to tap up Dominic Taversham – doing building works in Pimperne and fibre companies and Parish Council and any other sources – all sponsors would have advertising on posters - Friday 3rd Nov 2023**
- **Action: AD to check and confirm last year's £4,885 profit**
- **Action: Someone to create float tin record sheet and paper**
- **Action: JB to investigate contactless payment options**
- **Action: Someone to find / locate a coin counter**
- **Action: LW to ask Donald's mum (Y1) to do face paints**
- **Action: AD to confirm price of bookmarks**
- **Action: EB to contact Masons for donation**

Previous minutes review:

- **Easter Eggs -**
Easter eggs went down well - received with thanks
Thank you to the parent who funded these
No further feedback - would be good to look for alternate funding each year

- **Money to school –**
Action: AD to confirm if money has been transferred
Action: FW to buy laptops
- **Finance update –**
Action: AD to advise on below
All spend items had been approved
Colouring comp update required
Music night takings - AD to confirm profit - query profit donation to school for drum kit
Vote held: Unanimous - All attendees in favour of donation
Write up from Mrs Mathlin - bar was a PTA bar and monies donated from the PTA
Bar took £160 less costs @£81.50 = £80 donation to music fund
Action: AD to arrange transfer
- **Ice Lollies**
Can add items in if ice cream approved by FW but for now, stick to ice lollies
Action: EL to speak to Katie - freezer emptied and review 5 nut friendly options
See if can get nut free magnums approved
Action: ST to update if spoken to FW
Start sales on Coronation (5th) then weekly thereafter
Rota - Y6 then backwards - if doesn't work JP / EB could alternate
- **Colouring competition**
Thanks to the judges
Great returns – well done to all
- **Music night**
Nicely run, good event
Thanks to all involved
Wine and snacks / crisps went down well
No complaints on plastic beakers for wine
PTA happy to support again

Proposer: EL

Second: JB

New agenda:

- **Non school uniform day - Friday 28th**
Rainbow raffle donations
Need volunteers for wrapping – CB, EL, ST and JP?
Boxes from lidl
No wrapping on Friday 28th
Need to be filled on Tuesday 2nd or Thurs 4th
Have ribbon
- **Coronation Fair**
Cream teas - bought beforehand
Only cream needs to be in fridge
Price agreed at £6.50 for gluten free, £5.50 without cream, £6.00 rest

Pick up on 18th

Action: EL to order 100 to secure price

Pre-sell on Parentmail as of 18th - close on Wednesday 26th

Action: Morrisons order form completed on Friday 28th - EL

Action: EL to request a list of ingredients / allergens

- Write up to contain 'please contact us for any allergen concerns'
- Available without cream
- Gluten free option
- 2 scones, 2 jams, 1 cream, 1 knife, 2 napkins in a box

For 100 is £214

£2.16 per box - can only buy 96 creams

Gluten free 50p more

No cream 50p less

Action: AD to get milk but have enough tea and coffee - AD to confirm

Check fruit shoots and cans - confirm how many more - need 200 drinks to go with - need 150 at least - have sports day to get rid of excess

Action: contact Brewery for Rio cans and purchase more fruit shoots

Sophie performance 3.30pm - 3:45pm - set up location TBC

Raffle 4.30pm

Finish football at 4:15

Raffle draw at 4:30pm

Action: EL to order more glitter tattoos - will get some union jacks and some crowns - 25 of each

Action: EL will put out a post for extra teddies - enough for everyone

Action: AD to deliver teddies to school and confirm number

Fruit trays from lidl

Have enough raffle ticket books / strips

£1 per strip

Need volunteer for raffle sales

Same stall layout as Jubilee

EL there to set up

Cream teas, tea and coffee with freezer, tombola and games

Pin the jewel on the crown on the A frame - 50p - sweet for every go

If stuck in right place name goes in hat - win quiz book / hamper

Spin the wheel - 3 spins and record score - highest wins hamper - if drawn do a spin off - 50p with sweet for every spin

Bouncy castle £1 for 5 minutes - member of staff to man - safety and risk assessment

Free bouncy castle - has insurance document

12 kids maximum

£144 taking for 12 slots in 2 hours

Tombola teddy is 50p

Hessian dino colouring bags in shop £1 cost - sell for £1.50

Flags to sell

Glitter tattoos where Y1 door is - £1.50

Large tables - from hall (in corner)

One table from each classroom
Have bunting

Have bookmarks
Will be handed to children
Sell in shop for £1

- **Sports Day**

23rd June

Action: AD to source pricing and availability for food van - burger lady who pulled out last time

Need to understand % profit or split
Profit or taking
Or a set amount from donation

Action: EL to provide list of businesses for raffle prizes

John's friend - dutch pancake van
20% of all takings
FW question whether van can get on field
Need savoury van / burgers

- **Fireworks**

EL emailed 2 companies - no response
Running out of time

Action: AD to advise any alternatives

Action: EL to drop note of companies contacted

Action: CB will go around town and request prizes

Action: EL will do main emails

Action: JP to collate emails and contacts

Don't use people who have been contacted within the last 12 months

- **Disco / Show?**

Jamie Jigsaw?
Rather than a disco

Vote held: Unanimous - All attendees voted not to hold any other events in the summer term

If any parents want to run then please do so

AOB

- Father's day secret shop – not discussed but for next agenda – 15th May

Meeting closed: 21:56