



**Pimperne Primary School PTA meeting
Wednesday 4th May 2022
Meeting held at The Anvil**

Attendees: Jonathan Bowell (Chairman) - **JB**, Carole Brannigan - **CB**, Emma Lane - **EL**, Linzi White (Secretary) - **LW**, Sophie Tatham – **ST** and Amanda Dallison (Treasurer) - **AD**

Apologies: Emily Vernon - **EV**, Sharon Parker - **SP**, Louise Pearce – **LP**, Fiona Waller – **FW**, Sarah Cloke **SC**

Review of previous minutes:

Change of chair in September

Tuck shops – to restart in September (dates TBC) – once a month, 4 pre Christmas, 3 after

2022 – 2023 Events calendar to be drafted to include standard events – discos, Christmas fayre, Christmas trees? etc

Action: JB / FW to draft before school year end

Action: LW to type up and finalise once drafted and agreed

Summer disco – proposed for 15th July – no update on Y6 commitments yet

Action: ST to follow up with FW

PTA Admin – Lottery license not renewed

Action: AD to check with Diz re: renewal

Action: AD to renew film licence - £150/ year – 2 movies per year – 75 children per movie - £1 towards license + 50p food = £2 profit, £3 for every child above 75

PTA locker needs to be checked regularly in the staff room – cupboard in Y2 corridor

May Fair – ST has points for discussion – see notes in main minutes

Transport for trips – AD advised –

Ryan Emby (Riverside Travel)

Leave at 9 and back for 14:30

Already use him

Every year to have a trip out per term or year

Camp out fundraiser – pushed back to next term – could look at September? One for calendar **JB to action**

School requested info –

Action: LW to get newsletter dates from office

Action: AD to chase Diz to share accounts with school

AOB - School in discussion with Trailblaze re: computers for the school – no funding been released at present

Soil heap – **LW to email Fi**

New parent's reception evening - 18th May – EL, JB, AD to support

School to provide tea and coffee

SOP / Teams - external email account may be required

SOP / 'Brain dump' done by ST, EL and CB

ST to add EL / CB SOP into teams

Disco already done - needs to be transferred

Film night, on the day raffle and in advance raffle SOPs done

Action: JB / LW to arrange SOP with AD and Diz

Sandwich board - **JB to review**

Minutes

Proposer: Sophie Tatham

Seconder: Carole Brannigan

Ice lolly Fridays –

Action: EL to top up lollies - traffic lights running low

£40 sold - roughly 80 sold – reported on facebook page, next one advertised

Discussion regards 'may contain nuts' on ice creams - nut allergy is still relevant in school

Need to find ice creams that don't say 'may contain nuts' with a profit margin if want to sell ice creams

Action: EL to speak to Diz re: receipt for ice lollies

Post meeting note – **EL topped up freezer and AD sorting float – profits to be kept in safe to use as floats for Jubilee fair**

Fireworks –

Action: Find out if camp are having a fireworks display

Action: Find out Fontmell Magna charge for fireworks

Done in meeting – Adult £6 advance £8 on door, Child £2 advance £3 on door, Family £15 advance £18 on door

Pimperne proposal -

£25 in advance £20 on the door / ticket 120 families

Action: AD to secure multiple sponsors agreed for £4-5000 display (need at least £3k)

If postponed can refund and suggest another date

Focusing on Friday 4th November

Creates followship

JB concerned about weather

What can we do to extend it beyond fireworks

What will fit under outside canopy on playground

BBQ, sweets, face painting etc

Need sponsors

Need someone to donate floodlights – CB has some 13amp LED ones

Need to be mindful of issue of overloading and tripping power

Letter drops to local residents and invites

Farmer – Snr Lukins provides top field for fireworks

Action: FW to speak to Snr Lukins re: field and car parking

Parking in village? Need plan to control parking

Old school field access?

Lukins gym could provide parking

Bonfire?

Design own guy competition?

Action: AD to confirm price and date – check 4th Nov available

Review if any other companies can do the date – get two more quotes

Action: LW to find out if charities can claim back VAT

Post meeting note: AD / Diz to advise if PTA Charity is VAT registered

Book organisation meeting for fireworks for September

Movie night – popcorn to be purchased

No hall use - 2 classrooms to be used - Y5 and Y2

Move tables out

Movies are already bought

Timings are organised

£3.50 to go on parentmail

Popcorn and drinks - popcorn from Iceland - £2.50 per large tub

Action: AD to check cupboard @(large box at bottom) - for cups reusable cups to keep using ??

Post meeting note: EL advised enough cups in PTA cupboard for popcorn 200+

Plenty of smaller plastic cups for 'fill a cup' for the Jubilee event

Stubby drinks from Iceland?

(Carole not around for movie night)

Action: JB to put DVDs in office - JB to keep DVDs after event

Volunteers have been requested but need to do a request per year –

Action: Ask Year reps to ask on Whatsapp

1:10 ratio KS1 and 1:15 KS2

6 ADULTS KS1 and 4 ADULTS KS2

Pick up from back of hall and go through hall and go through front

Action: ST to check volunteer pack and issue via office to all volunteers

Action: LW to check risk assessment

Sports day – plans to be finalised

Post-meeting note: Events may need to be moved so Sports Day split across two sites – to be discussed in detail

Jubilee Day at school - last day of term (27th May)

Jubilee fair to be held in tennis courts (instead of May fair)

3 WEEKS AWAY

Ideas for stalls / activities;

Treasure hunt

Name the bear

Tattoos – will need to order glitter tattoos

Face painting

Wet weather option - hall

Can have homemade cakes

Raffle - on the day raffle - PTA

Pony

7 class stalls or 50p stalls

Tombola with enough items in cupboard

May 20th – Movie Night (no ice creams or lollies)

Post meeting note – EL taken tombola prizes home to sort out plus enough bottle for wine / water stand or extra for tombola

Name the bear

Tombola - random items – 0s and 5s

Action: EL to check raffle tickets

Post meeting note – 5 new raffle books to be used for raffle, tombola and fill a cup

Treasure hunt - find letters - go to every single stall

Selling stalls (craft)

Treasure map - find the jewels

Wet sponge teacher

Corgi trail?

Guess sweets in a jar

Photo booth

PTA do teas, cakes and coffees (needs electricity)

KS1 cakes and treats

KS2 fill a cup with sweets - everyone a winner

Need to write / update raffle prize lists

Need volunteers to support the stalls

Need teas and coffees and milk

Action: AD to restock box

Action: Request Emma Watts - to do posters / flyers for Jubilee fair 3-4.30pm – EL requested, poster gone out

Action: ST to ask teachers what they are going to do

Raffle prizes -

EL Emailed 60 Companies

Focused around Sports day

Vineyards to be contacted

Request for raffle prizes from business in the local area

Parents with businesses to support?

Raffle prize box in reception

Post meeting note – raffle prize box in reception w/c 16th May

May 20th – Movie Night (no ice creams or lollies)

Need to spend stamped addressed envelope

2 stamps per prize

Action: EL to record stamps

Two photo prizes

Review any old prizes not used

File sharing

Action: EL to try to invite us to a google doc - spreadsheet

Not doing stone decorating competition

May 27th ice lollies y6 to continue

Next PTA Meeting – Changed to 6th June due to quiz night at the Anvil

Meeting closed at 21:58