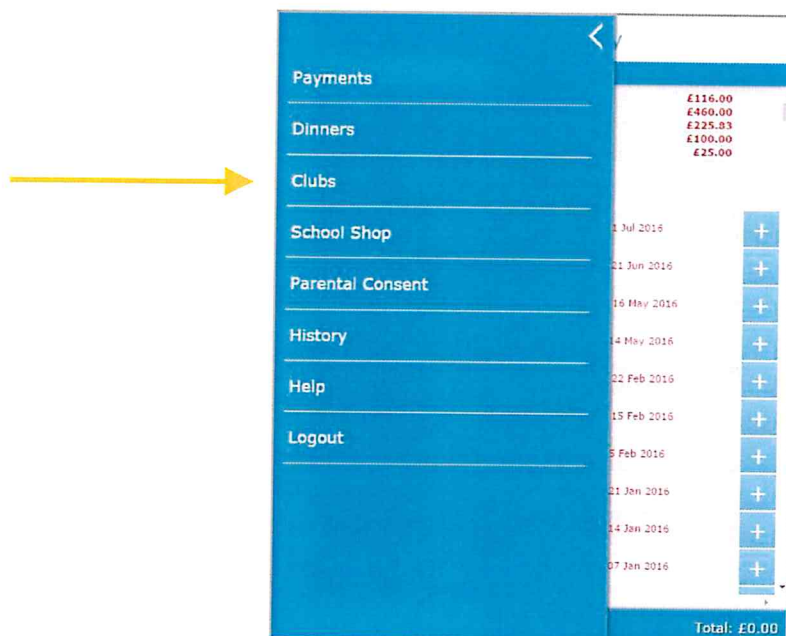


4. Clubs

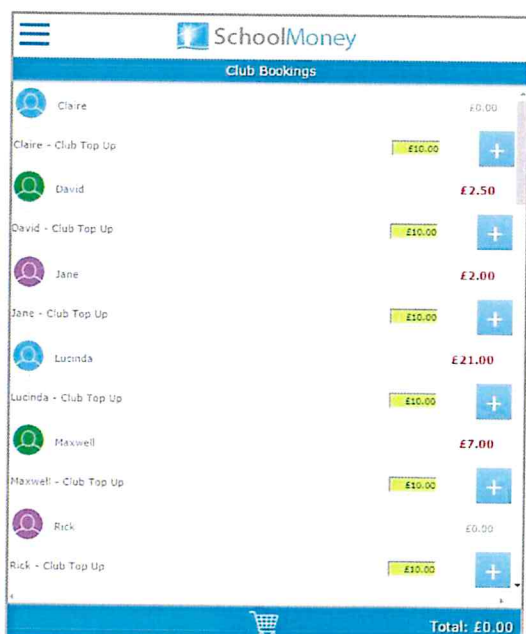


4a. Club Top Up

If your school asks you to top up your child's club account then this will be found in the Club section of the options menu.



When you click on Clubs it will come up with a screen that shows your child's club balance with the option to top up below.



To top up, change the cost in the green box to the amount you would like to pay and click the + sign.

This will add the cost to the total at the bottom of your screen, as well as your basket.

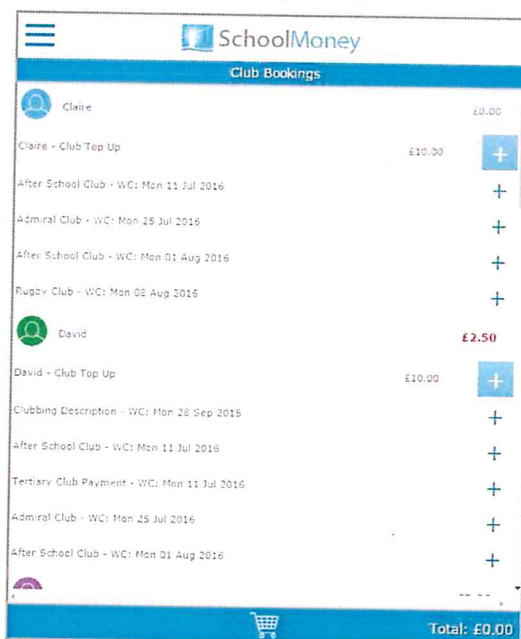




4b. Club Bookings

If your school asks you to pre-book your child's club sessions then this will be found in the Clubs section of the options menu.

Each club that is available to book will appear underneath your child's name and will be listed in date order. They appear on a week by week basis.



To book:

- Click on the + sign next to the week you would like to pre-book. This will open the booking and show you the days that are available.

Day	Number of Sessions
Monday	0
Tuesday	0
Wednesday	0
Thursday	0
Friday	0

Total £0.00 [Add To Basket](#)

- Click on the drop down box next to the day you would like to book and choose the session you need.

Day	Number of Sessions
Monday	0
Tuesday	0 1 - £1.00 2 - £2.00
Wednesday	0
Thursday	0
Friday	0

Total £0.00 [Add To Basket](#)



- Once all sessions have been chosen, click the 'Add to Basket' button in the bottom right hand corner.

After School Club - WC: Mon 11 Jul 2016	
Monday	1 - £1.00
Tuesday	2 - £2.00
Wednesday	0
Thursday	2 - £2.00
Friday	0
Total £5.00 <input type="button" value="Add To Basket"/>	

- A pop up box will appear letting you know that the booking has been saved. The club will highlight in yellow to show that it has been added to your basket.

The screenshot shows the 'Club Bookings' section of the SchoolMoney app. A list of bookings is displayed, including 'Claire - Club Top Up' (£10.00), 'After School Club - WC: Mon 11 Jul 2016' (highlighted in yellow), 'Admiral Club - WC: Mon 25 Jul 2016', 'After School Club - WC: Mon 01 Aug 2016', 'Rugby Club - WC: Mon 08 Aug 2016', 'David - Club Top Up' (£10.00), 'Clubbing Description - WC: Mon 28 Sep 2015', 'After School Club - WC: Mon 11 Jul 2016', 'Tertiary Club Payment - WC: Mon 11 Jul 2016', 'Admiral Club - WC: Mon 25 Jul 2016', and 'After School Club - WC: Mon 01 Aug 2016'. A pop-up box titled 'Basket Updated!' is overlaid on the list, showing 'Claire - After School Club' with a value of £2.50. The total at the bottom of the screen is £5.00.

- Repeat for any other weeks you want to book.