

Pimperne Church of England (VC) Primary School
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Headteacher: Mrs. F. Waller B.Ed. Honours

Dear Parents

11th July 2017

My School Money – Voucher Users

With regards to the new online booking system for After School Club and Breakfast Club, we can now inform you how the system will work if you use salary sacrifice vouchers (childcare vouchers).

1. Initially you will need to have a 'credit' in your basket to be able to pay for the sessions that you have booked.
2. You can decide how much credit you wish to put in your basket, but it needs to be enough to cover the costs of your bookings, otherwise you will have to top up your payment by card.
3. Once the initial booking and payment has been made, please carry on as before and send your payments normally.

In order for you to have a credit in your basket, ready for September, a payment will need to be made to your child care provider as soon as possible, before the end of term, using the reference 'September 2017'. The office staff will then manually enter your payment onto the new system. Please can you make sure that this payment is solely for My School Money as we are trying to tie up all outstanding payments on the old system.

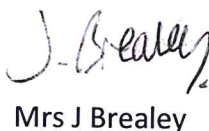
The invoices for June will be showing in your My School Office account today and July's invoices will show at the end of July. Please log on to your My School Office account today and at the end of July to clear all payments.

If you have any further queries, please do not hesitate to contact us.

Many thanks



Mrs S J McCarthy



Mrs J Brealey

